



Barton Primary School

Reviewed on:	March 2020
Next Review:	March 2021
Staff Responsibility	Nursery Lead
Governor responsibility	FGB
Signed by Chair	

## Admissions for Barton Nursery

### Statement of intent

It is our intention to make Barton Nursery accessible to all children and families. To apply for a place please contact the school office on 522469, or email [office@bartonpri.iow.sch.uk](mailto:office@bartonpri.iow.sch.uk) Please read the guidelines below.

### Aim

We aim to ensure that all children and families have access to the Nursery through open, fair and clearly communicated procedures.

### Methods

In order to achieve this aim, we operate the following admissions policy.

- We ensure that the existence of the Nursery is widely advertised in places accessible to all sections of the community.
- We ensure that information about our Nursery is accessible - in written and spoken form - and, where appropriate, in different languages. Where necessary, we will try to provide information in Braille, or through signing or an interpreter.
- We describe our Nursery and its practices in terms which make it clear that it welcomes fathers, mothers, other relations and other carers, including child-minders.
- We describe our Nursery and its practices in terms of how it treats individuals, regardless of their gender, special educational needs, disabilities, background, religion, ethnicity or competence in spoken English.

Prior to starting the Nursery an admission form must be completed by/with the parent/carer. We request to see the child's birth certificate.

- We monitor the gender and ethnic background of children joining the group to ensure that no accidental discrimination is taking place.
- We accommodate wrap around care subject to suitable vacancies at time of application.
- We admit a child after their third birthday, subject to spaces being available.

We arrange our waiting list in birth order. In cases of being over-subscribed our policy may take into account the following:

- the vicinity of the home to the Nursery; and
- siblings already attending the Nursery and school

We keep a place vacant, if this is financially viable, to accommodate an emergency admission.

## Early Years Entitlement Information

Local Authorities follow the Department for Education's (DFE) stator guidance to deliver the free Early Years Education for two, three and four olds.

The entitlement for Free Early Years Education starts in the funding period which follows the child's third birthday. Two year olds who meet the eligibility criteria can also access funding.

The funding periods are:

<b>Summer</b>	1 April to 31 August	Max weeks usually 13
<b>Autumn</b>	1 September to 31 December	Max weeks usually 14
<b>Spring</b>	1 January to 31 <sup>st</sup> March	Max weeks usually 11

The "standard" delivery for Early Years Education is up to 15 hours a week over 38 weeks, totalling 570 hours for the child's eligibility funding year. This is called **universal** entitlement.

In September 2017, an extra 15 hours per week earl education and childcare for 3 and 4 year old children was introduced on top of the standard offer, for some working parents who are accessing universal entitlement and meet the eligibility criteria. This is called **extended** entitlement.

A funded educational place comprises a total of 570 (universal offer) hours or if eligible 1140 (extended offer) a year and no more than 15/30 hours per week.

The maximum entitlement that can be claimed per day is 10 hours. The Early Years Entitlements can only be claimed in full hours or in a blocked of 15 minutes.

### Example of Funding

Children who turned 3 between 1<sup>st</sup> September and 31<sup>st</sup> December 2018 will be eligible to claim 570 hours across the three funding periods from 1<sup>st</sup> January until 31<sup>st</sup> December 2019.

As a guide children who turn 4 between 1<sup>st</sup> September-31<sup>st</sup> December 2019 will be able to access 360 hours from 1<sup>st</sup> January-31<sup>st</sup> August 2020. If the child doesn't then go to school, and deferred entry has been approved by the Admissions Team, then any of the remaining hours from the 570 will be available to use.

**The term which your child is 3, Barton Nursery offer 12.5 hours, the term after your child is 3 its 15 hours or 30 hours if eligible.**

Barton Nursery support families through the 30 hours scheme and are open to work with parents who would like to stretch their hours with another provider. Parents will need to provide their National Insurance numbers and relevant DERN code termly.

**As part of Barton Primary School we follow Barton Primary School Policies which are available on the school website or paper copies to view by contacting the school office.**