



Reviewed on:	March 2020
Next Review:	March 2021
Staff Responsibility	P Saunders
Governor responsibility	FGB
Signed by Chair	

## Intimate Care Policy

The Isle of Wight Council has an Equal Opportunities Policy, which highlights that children cannot be refused admission to a setting because they are not toilet trained.

If there is an issue relating to toileting, we

- Talk to parents/carers to ascertain their view of their child's toilet needs
- Work in partnership with parents/carers to ensure that there is a consistent approach
- Make sure that all staff are clear about expectations
- Ensure that children know who to ask for help and that there is consistency in the adult support

If a child needs changing:

- Staff need to inform colleagues that they are going to change a child
- Where possible, staff should make sure that they are in sight and hearing of others
- Only setting staff should be involved in changing a child
- A parent/carer needs to ask staff if they are going to change their child, staff need to check that the area is free from unaccompanied children first
- A parent/carer who is visiting the setting can only change his or her own child and should not escort any other child to the toilet
- Parents may wish to take their child home to change
- A change of clothes must be supplied at all times in a drawstring bag
- It may be necessary to phone the parent/carer if there are not enough adequate spare clothes available
- Gloves and aprons will be worn, and soiled clothes will be returned home