



Reviewed on:	March 2020
Next Review:	March 2021
Staff Responsibility	Nursery Lead
Governor responsibility	FGB
Signed by Chair	

## Transition in Early Years Policy

### Statement of Intent

We want children to feel safe, stimulated and happy in the Barton Primary School and to feel secure and comfortable with staff. We also want parents to have confidence in both their children's well-being and their role as active partners with the School.

### Aim

We aim to make the school a welcome place where children settle quickly and easily because consideration has been given to the individual needs and circumstances of children and their families.

### Methods

- Before a child starts to attend Barton Primary School, we use a variety of ways to provide his/her parents/carers with information. These include written information (including our prospectus and policies), displays about activities, information days and evenings and individual meetings with parents.
- Before a child is enrolled, we provide opportunities for the child and his/her parents to visit the school.
- When a child starts to attend, we work with his/her parents to decide on the best way to help the child to settle into the school.
- In Nursery and Reception transition is staggered to allow children to become familiar and confident with routines in manageable steps.
- In Early Years we allocate a Key Worker to each child and his/her family, before the child starts to attend.
- We use pre-start visits and the first session at which a child attends to explain and complete with his/her parents the child's registration records.
- We discuss and work with the child's parents to create their child's EEXAT (The Early Excellence Assessment Tracker)
- On transition into Reception we plan and book home visits to meet the child in a setting with which they are confident.
- During home visits children are given an "All About Me" booklet to fill in ready for starting Reception. This provides a comforting link between home and school.
- We liaise with feeder Nurseries/Pre-Schools to gather information in readiness for the child to start at Barton.
- Transition from Reception to Year 1 is developed through the summer term by a series of visits by the new teacher and by children to the class.
- Year 1 planning and classroom organisation is adjusted according to the needs of the children at the start of the new school year.
- In the summer term Reception activities and classroom is organised to reflect the different experiences, activities and expectations in Year 1.
- In all areas of transition there is close liaison between staff to ensure the children's well-being is met.